

Date: February 2, 2026

OFFER FOR INTERNSHIP

Agreement between

TNS India Foundation
302, Wellington Business Park-2, Andheri-Kurla Road,
Andheri (E), Mumbai 400069.

And

Syeda Adiba Fatima
H No-17-1-271/A, M B Hatt,
Santosh Nagar, VTC: Saidabad,
PO: Saidabad, Sub Dist: Saidabad,
Dist: Hyderabad,
State: Telangana - 500059

Background:

TNS India Foundation is a section 25, non-profit development organization which has been operational in India since 2012. TNS India Foundation collaborates with private corporations and government bodies to design and implement large-scale, multi-year poverty-alleviation programs in India.

Project Title : 'Plugin Live'
Term of contract : From February 2026 to March 31, 2026
Work Days : Monday – Saturday
Type of Engagement : Full time (10 am – 6 pm)
Reporting to : Mr. Rishabh Nair
Location : Hyderabad

Key Deliverables:

- Support the program team in conducting outreach, orientations, and awareness activities across schools and colleges.
- Assist trainers during communication and aptitude sessions—including facilitating activities, managing attendance, and supporting assessments.
- Coordinate logistics for classroom sessions and maintain communication with institutional points of contact.
- Maintain student records, attendance sheets, performance data, and other field documentation.
- Provide daily operational updates and reports to the program team.
- Troubleshoot on-ground challenges and ensure smooth program delivery.
- Participate in internal trainings, meetings, and planning discussions

Requirements:

- Graduate from any stream.
- Basic knowledge and comfort with mathematics (to support aptitude sessions).
- Strong interpersonal and communication skills.
- Ability to interact confidently with youth in classroom environments.
- Willingness to travel across assigned locations for field activities.
- Basic proficiency in MS Office/Google Sheets.
- Responsible, proactive, and eager to learn.

It is hereby agreed:

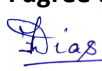

1. **Stipend:** Monthly stipend (calculated on pro rata basis with Rs. 12,000/month as base) during the entire contract period and if applicable, the organization will compute tax deducted at source (TDS) at the prescribed rate as per Income Tax Act.
2. **Travel:** and Rs. 3,000/- per month for travel can be reimbursed on submission of actuals.
3. **Mail and telecom:** Intern cannot reimburse Telephone bills.
4. **Duration:** Your period of contract will effectively end on March 31 2026. Your services can be terminated earlier, at any time by providing you one month notice from TNSIF, or you at any time with giving one month's notice. In such case of early termination, you will be only entitled to the Stipend for the period of time prior to the termination date. There will be no further obligation for payment of stipend for any period of time subsequent to the termination date.
5. **Leave Policy:** As per company policy the intern will be eligible for 1 leave. TNSIF Public holidays and weekly offs will be allowed and shall not be deducted from stipend.
6. **Company Assets:** It is expressly made clear that all materials / documents and any property of TNSIF including intellectual property collected / handed over to you in pursuance of this contract, shall remain the sole property of its owner TNSIF and that you shall not have any claim, title, lien on them, or divulge to any person, firm or any organization. The intern shall return all copies of all property to its rightful owner within 10 days of the termination of this Contract.
7. The intern undertakes to keep TNSIF fully and effectively indemnified against all costs, claims, damages, expenses and fees and all other liabilities whatsoever which TNSIF may incur as a result of the willful or negligent breach by the Intern of any of the terms of this Agreement.
8. Nothing in these terms shall or shall be deemed to create the position of employer and employee between TNSIF and the Intern, who shall in all respects through the duration of this agreement be deemed to be self-employed contractor to TNSIF.

For TNS India Foundation

Frida Dias

Associate Director – Human Resources & Administration

I agree to the terms and conditions of the internship



Syeda Adina Fatima
Hyderabad

Date: